

**HOSPITAL STORE
ESI HOSPITAL BASAIDARAPUR
RING ROAD NEW DELHI 110015**

<http://www.esih-basai.org>

Phone: 25936932

File no. DMH/18/27/HS/RC/Gloves/2011

Dated: 21/09/2011

To,

Subject: - Invitation of Sealed Bid for Surgical gloves sterile under **single Bid System**.

Medical Superintendent E.S.I Hospital, Basaidarapur, New Delhi intends to purchase Sterile Surgical gloves. You are requested to submit you **Bid latest by 12/10/2011 up to 1:00 P.M** in the form of sealed bid. Bid should consist all the technical details along with commercial Terms & conditions.

Bid may be dropped in the tender box kept in the Hospital Store up to 1:00 P.M on 12/10/2011.If the bid is sent by post, it must reach before 12/10/2011 up to 1:00 P.M. Bid received late will not be considered. Bid received will be **opened on the same day at 2:00P.M.** Bidders or their authorized representative may be present if they wish to be, In case 12/10/2011 is declared as holiday, bids will be opened on next working day at the same time & venue. Bid should be accompanied by Earnest Money of **Rs.10000/- (Rs. Ten Thousand only)**, in the form of D.D./Banker cheque, in favour of **E.S.I Fund Account No 1**. Bid without Earnest Money deposit will not be accepted.

TERMS AND CONDITIONS

- 1) Literature of the quoted item, with detailed specification must be enclosed.
- 2) Validity of bid should be for a minimum period of 6 months. The contract may be extended for another 6 months on mutual consent.
- 3) The rates for the quoted items should not be higher than that quoted in any other organization/ Institution (certificate may be enclosed.).
- 4) Taxes (S.T/ VAT & other Local taxes) should be mentioned separately.
- 5) Tender bid without authorization in case of other than manufacturer will be rejected.
- 6) The quantity mentioned in Annexure –1 will be procured on monthly basis, depending upon requirement and stock balance and quantity may vary depending upon actual requirement.
- 7) Tenderer should submit minimum two pairs of gloves at the time of submission of bid, failure to submit the sample will mean that the tenderer is not interested to supply & the Bid would be liable for rejection.

- 8) Rates must be quoted in Indian Rupees.
- 9) **EMD** (Earnest Money Deposit) of Rs 10000.00 of successful bidder(1st and 2nd preference holder) will be retained till end of contract in the form of security deposit whereas those of unsuccessful bidder will be returned on award of contract without any interest charges.
- 10) Termination of contract:- Medical Superintendent has right to terminate the contract at any time.
- 11) Medical Superintendent has the right to cancel the tender at any time, without assigning any reason.
- 12) Medical Superintendent reserves the right to reject any Quotation/offer without assigning any reason(s) there of.
- 13) Delivery period will be three weeks .
- 14) If the successful tenderer fails to execute the supply order within the stipulated period of 3 weeks a penalty of 2% of the value order calculated at the contract rate per week or a part of a week will be levied. The maximum penalty for late supply shall not exceed 10% of the total value of order/orders.
- 15) If the 1st preference holder fails to supply the item within the stipulated period of 3 weeks ,risk purchase will be resorted to the 1st preference holder and Supply Order will be placed to the 2nd preference holder. The extra expenditure involved in procuring the item will be recovered from the 1st preference holder at the discretion of the competent authority. The risk purchase so imposed will be payable by the 1st preference holder or will be deducted from the incoming bills/security money of the firm.
- 16) Payment will be done within 3 weeks of delivery of items.

For Medical Superintendent

Annexure:-I

Name of Item- Surgical gloves sterile

Specifications- Surgical gloves sterile, Latex Rubber Sizes :6,6.5,7,7.5,8 duly ISI marked, Rough Palm quality is good, Coarse granule on palm side, Left and Right indication on gloves, Soft snugly fitting.

Quantity- 1.5 lac pair for 6 months approximately & quantity is subjected to change.