



**DIRECTORATE (MEDICAL) DELHI**  
**ESI DISPENSARY COMPLEX TILAK VIHAR**  
**NEW DELHI-110018**  
**ESIC website [www.esic.nic.in](http://www.esic.nic.in)**

**TENDER NOTICE**

**Sealed tenders** are invited in **two bid system** from prospective manufacturers / Authorised Dealers for the procurement of **Prefabricated Walk-in-Cooler** to be set up in the premises of Central Store, ESIC Dispensary Complex, Tilak Vihar.

Tender shall be in two parts:- **One- Technical Bid** - containing technical details and EMD, **Two-Financial Bid**- this shall contain the value of the tender with break up for equipment for cold room, installations, commissioning charges and accessories.

Tender form can be obtained from Central Store, ESI Dispensary Complex Tilak Vihar New Delhi-18 from 09.00 am to 4.00 pm (Monday to Friday) from the date of publication to 22.11.11 on the payment of Rs.200/- (Rupees two Hundred only) for each tender form as fee in the form of Demand Draft/Banker cheque in favour of ESIC Fund Account No.1 payable at Delhi. Tender forms can also be downloaded from ESIC website [www.esic.nic.in](http://www.esic.nic.in) which should be accompanied by the requisite tender cost of Rs.200/- in the form of D.D payable at Delhi in favour of ESI Fund Account no.1 separately. Sealed Tenders duly filled up along with Earnest Money of Rs.20,000/- in the form of Demand Draft/ Banker's Cheque issued by any Nationalized Bank/Commercial Bank, payable at Delhi in favour of ESI Fund Account no.1, should be dropped in a Tender Box kept in the Chamber of Store Manager from 10 A.M. to 04 P.M. on any working day and upto 01:00 PM on 23.11.11. Tender shall be opened on the same day at 02.30 PM in the presence of the tenderers or their authorized representatives who may wish to be present.

The bids shall be in separate sealed covers and should be addressed to: - **Director (Medical) Delhi, ESI Dispensary Complex Tilak Vihar New Delhi-110018**

The Director (Medical) Delhi reserves the right to accept or reject any/all tenders without assigning any reason whatsoever.

Director (Medical) Delhi

**INSTRUCTIONS TO TENDERERS REGARDING TENDER FOR THE  
INSTALATION OF WALK-IN-COOLERS**

1. **Authority to Receive Tender:** - The envelope containing the Tender as well as subsequent correspondence, if any, should be addressed to:

**Director (Medical) Delhi  
E.S.I. Dispensary Complex,  
Tilak Vihar, New Delhi-110018**

2. Tender forms are not transferable and cost of tender documents is also not refundable.

3. Tenderer should return all original tender documents duly filled in all respect, cutting if any attested, each page numbered, signed and stamped with the seal of the tenderer.

4. The price should be quoted in words as well as figures without any overwriting/cutting or erasing; failing which such tenders will not be considered.

5. **Preparation of Tender:-** Tender is to be submitted under “**Two Bid System**”. Technical bid is to be submitted on **Annexure-3** along with **EMD, Annexure-1** and **Annexure-2** in a separate envelope which is to be wax sealed and super scribed as:- “**Technical Bid for procurement of Walk-in-cooler**”. Similarly, the Financial Bid is to be submitted on **Annexure-5** and is to be wax sealed separately in an envelope super scribed as “**Financial Bid for procurement of Walk-in-cooler**”. Both the envelopes mentioned above are to be put in a third envelope which is again to be wax sealed and addressed to the Tender Receiving Authority mentioned in para 1 above.

6. **Submission of Tenders:-**Tenders may be submitted personally.

7. **Latest hour for receipt of Tenders:-**Tenders must be submitted latest by 01.00pm on 23.11.11.

8. **Opening of Tenders:-** Tenders will be opened on 23.11.11 at 02.30pm in the chambers of Store Manager. The Tenderer himself or one of his authorized representative, who carries an authority letter to the effect, will be allowed to be present at the time of opening the Tenders. Technical bids shall be opened first. Financial bids of only those tenderers shall be opened/considered who qualify in Technical bidding. In case of any of these dates being declared a holiday, **dates of submission/opening will be shifted to next working day**. Other conditions will remain unchanged.

9. **Date of Opening of Price Bid :** Date of opening of price bid will be fixed after completion of technical evaluation.

Signature and seal of tenderer

**TERMS & CONDITIONS FOR THE PROCUREMENT OF WALK-IN COOLER**

1. **EMD:-** Tenderer must deposit the Earnest Money of Rs. 20000/- in the form of Demand Draft/Bankers cheque of Nationalized/scheduled Bank payable at Delhi in favour of ESIC Fund A/c. no.1-Delhi along with tender.
2. **Regarding Ambiguities:** Tenders having ambiguities in respect of specifications of the equipment in Technical Bids or having ambiguities in respect of total cost in financial bids, may be rejected by the Purchasing Authority. Any additions/deletions in respect of specifications or cost shall not be allowed after opening the tenders.
5. **Literature:** Literature having all details regarding specifications of the equipment must be enclosed with **Annexure-3**.
6. A copy of registration Number under TIN No. / VAT must be enclosed with the Technical Bid.
7. A copy of Pan no. must be attached with the technical bid.
8. **Period of Installation:** Installation and commissioning should be made within 6 weeks of placement of supply order. In case of delay a penalty of 5% of basic cost per week's delay to a maximum of 10% will be imposed. In case of non installation, the EMD of the tenderer will be forfeited.
9. **Warranty:** Warranty must be provided by the Manufacturing Company for a minimum of 1 year.
10. **Loss/Damages during transportation etc.:** Any loss or damage of store during transportation, loading, unloading, handling etc shall be the responsibility of the supplier.
11. **Right of Purchasing Authority to cancel the Tenders:** The purchasing authority keeps its rights reserved to cancel any tender not submitted as per instructions or having major ambiguities about cost/ specifications. Similarly, mere lowest cost shall not make a tenderer entitled for supply order.
12. If any information given in **Annexure-4** is found to be incorrect the Tender submitted by such party is liable to be rejected.
13. **Security Deposit:** EMD of successful tenderer will be converted into performance security.

Signature and seal of tenderer

14. **Subletting of Contract:** The tenderer shall not sublet, transfer or assign the tender to any one. In the event of the contractor contravening this condition D(M)D has the right to scrap the tender.
15. **EMD (Refundable):** EMD (without interest) of unsuccessful tenderer will be released after finalization of the tender.
16. **Disputes and Arbitration:** In case of any dispute the decision of D(M)D will be final. The venue of any arbitration shall be Delhi.
17. Rates must be F.O.R Central stores ESI Dispensary Complex Tilak Vihar.
18. Telegraphic/Telex/E-mail/Incomplete or conditional tender documents will not be considered and shall be rejected summarily without conveying any reason thereof to the tenderer.
19. Rates should be quoted exclusive of VAT. Vat should be quoted separately for each item.
20. No firm black listed by Govt. or Govt. undertaking should apply in the tender process.
21. Technical committee is fully empowered to cancel the tender in the event of not being able to select suitable store.
22. Rates must include installation and commissioning along with accessories.
23. Warranty must be compulsorily followed by CMC for 5 years, the rates for which must be quoted in price bid.
24. D(M)D reserves the right to accept or reject any/all tenders without assigning any reason whatsoever.

Signature and seal of tenderer

**Annexure-3**  
**(Technical Bid)**

**Tender for the procurement of Prefabricated Walk-in-Cooler**

**TECHNICAL SPECIFICATIONS FOR WALK-IN COOLER**

S.No.	Particulars	Configuration	Remarks
1.	Size	10X10X8ft.(Internal)	
2.	Type	Prefabricated	
3.	Insulation	High Density PUF of Thickness 60 mm	
4.	Product to be stored	Medicine	
5.	Floor	Insulated, Anti skid	
6.	Temperatures	2 – 8 <sup>0</sup> C	
7.	Evaporating Unit (Reputed Make)		
8.	Condensing unit (Reputed Make)		
9.	Compressors (Make & Capacity)		
10.	Internal wall	Stainless Steel	
11.	External Wall	GI with digital display of temperature inside & fire resistant	
12.	Door	Hinged with cam lock arrangement having facilities for unlocking from inside & with gasket	
13.	Ambient Temperature	45 <sup>0</sup> C	
14.	Stabilizers 4 KV (Reputed Make)		
15.	Provisions for back up in case of break down of machinery		
16.	Accessories i.) Perforated racks ii.) Air Curtains		
17.	Pull down Time	12-15 hrs	

Signature of tenderer

**Documents to be submitted with Technical Bid**

1. EMD
2. Self attested copy of PAN No.
3. Self attested copy of TIN No.
4. Undertaking that firm is not blacklisted.
5. Letter of authorization in case of authorized dealer.
6. Manufacturing license in case of manufacturer
7. Warranty period must be clearly quoted.
8. CMC for 5 years.
9. Literature.

Signature and seal of tenderer

**Annexure “5”**

**PRICE BID**

S. N.	Equipm ent for cold room	Taxes	Installati on and commiss ioning charges	Taxes	Accessories		Taxes	Total	Remarks
					Perforat ed racks	Air Curtains			

**CMC for Five years**

S.N.	Year 2012-13	Year 2013-14	Year 2014-15	Year 2015-16	Year 2016-17

Signature and seal of tenderer